

Job Requirements

Find the position you are interested in.

Class A CDL Driver

- Able to lift and carry at least 60 pounds. Lift and carry lumber, drywall and other building materials
- Must be able to pass a background check and drug test
- Valid Florida Class A CDL driver license with a verifiable safe driving record

Clerk / Runner (part-time)

- Must be professional and trustworthy
- Position will include a broad range of duties
- Good clean driving record is a must
- Good learning opportunity for the right candidate

Commercial Sales Clerk (part-time - flexible hours)

- Experience in Architectural frames, door, and hardware (Div 8)
- Proficient with Microsoft Office (especially Excel) and Outlook
- Detail oriented with prior office experience
- Professional telephone skills
- Ability to multi-task
- Building supply product knowledge is a plus.

Customer Service Rep

- Building supply knowledge a plus -or- willing to learn
- Proficient in Microsoft Office, (esp: Excel and Outlook)
- You must be detail oriented
- You must pass a drug and background check

Division 8 and 10 Project Manager / Estimator

- Experience estimating Division 8 and 10 products
- Proven knowledge of building code and regulations
- Proven ability to read blueprints

Design Center Draftsman

- AutoCAD 2015
- Knowledge of residential construction practices
- Able to Produce complete construction documents for residential construction
- Willingness to learn and utilize other design and drafting technologies

Door Fabricator

- Knowledge in Doors, woods, installations and hardware
- Experience using power tools
- Basic mathematical skills including knowledge of weights and measures
- Ability to lift, twist, climb, push, and pull
- Must be able to pass a background check and drug test

Door Plant Service Technician

- Must be able to install exterior doors
- Must have excellent people/communication skills
- Must have 3-5 years' experience and general construction background
- Must have a good driving record with current Florida license
- Must be able to pass a background check and drug test

Forklift Driver / Yard Person

- Building material knowledge and experience required
- Customer service skills
- Able to lift and carry at least 60 pounds. Lift and carry lumber, drywall and other building materials
- Valid Florida driver license with a safe record
- Building supply knowledge is a plus

Front Counter Sales Person

- Knowledge of building materials required
- Able to lift and carry at least 60 pounds. Lift and carry lumber, drywall and other building materials
- Able to pass drug test
- Valid Driver License with a safe record

Garage Door Installer Helper

- Mechanical skills for troubleshooting and repair
- Experience using power tools to make installations
- Basic mathematical skills including knowledge of weights and measures
- Able to pass drug test and background check
- Valid Florida driver license with a verifiable safe driving record

Outside Sales Person

- Knowledge on door, windows and building materials and trade industry hardware
- Understand and respond to basic customer inquiries
- Assisting customers on door specifications, installation and cost
- Processes quotes and follow up on orders

Outside Sales Trainee

This is not a job, but a career opportunity

- Must be fearless in sales with great communication skills and the ability to work with technology
- Must be willing to train in all departments — work as a Contractor Coordinator for a short period of time — and serve as a Junior Salesperson to a more experienced salesperson
- Valid Florida license + good driving record
- You must pass a drug and background check

Truss Designer

- Good communication skills
- An understanding and ability to work with technology
- Strong mathematics skills are a must.
- While truss design software is specific to the industry, the successful candidate must demonstrate an aptitude to grasp the concept of trusses as well as software

Truss Fabricator

- Previous experience building trusses helpful
- Able to work outside
- Ability to lift, twist, climb, push, and pull
- Able to pass drug test

Metal Truss Roof Estimator (trainee)

- Must have good understanding of construction methods or Metal Fabrication
- Qualified applicant will be trained on specialized design software for Metal Roof Trusses

Windows Installer, Helpers and Crew Leaders

- Minimum one year of experience installing windows
- Accuracy using tape measure
- Experience using power tools to make installations
- Able to pass drug test, background check
- Valid Florida driver license with a safe driving record

Window and Door Sales Specialist

- Verbal and written communication Skills
- Experience selling windows and doors a must
- Demonstrated consultative sales approach
- Able to pass drug test and background check
- Valid Florida driver license with a safe record



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